|  |  |
| --- | --- |
|  | Reference: K 2023-6925 |
|  |  |

Appendix 3 – Reference template

# Procurement of software and services for Karolinskas Digital Health Platform

# Instructions

In order to demonstrate the compliance with qualification requirements, as set out in section 2.8.1, Candidates have to provide reference assignments in the selected tender areas:

1. Category 1: openEHR-based Software - Subcategory 1a: Software for storing and managing openEHR-based data
2. Category 1: openEHR-based Software - Subcategory 1b: Software for fine-grained access control

This appendix includes a template for the description of reference assignments. Candidates therefore need to copy the template and submit one completed template per reference assignment.

All fields are expected to be completed for each reference assignment unless otherwise specified. The description in section 2.2.1 below, must be sufficiently detailed to show that the qualification requirements in section 2.10. are met in Chapter 2.9 Qualification requirement.

Responses to the requested information are primarily provided in the text boxes below. In case the space is not sufficient, the Candidate indicates where in the Request to Participate further information can be found.

Karolinska intends to contact the Reference person within two weeks after the request to participate in the procurement has been received by Karolinska. If the Reference person will not be reached despite repeated attempts, it will result in reference assignments being deemed not to meet the requirements.

# Information on the Candidate

Provide following information on the tender candidate.

|  |  |
| --- | --- |
|  | |
| Name the tender candidate company |  |
| Name the reference assignment |  |
| Indicate tender area for the reference assignment |  |

# Reference assignment

## 2.1 Information on the reference

Indicate the following information on the reference.

|  |  |
| --- | --- |
|  |  |
| Name of the reference organization |  |
| City |  |
| Country |  |
| Phone |  |
| E-mail |  |
| Web address |  |
|  |  |
| Name of the Reference |  |
| Title/role |  |
| Phone |  |
| E-mail |  |

It is the Candidate responsibility to secure that the data is complete and correct.

## 2.2 Information on the reference assignment

|  |  |
| --- | --- |
|  |  |
| The period of operation of the reference assignment (from YY-MM-DD to YY-MM-DD) |  |
| The providers involved in the performance of the reference assignment and its role: |  |

### **2.2.1 Description of the reference assignment**

The description shall include at least one short technical description of the current functionality and ongoing responsibility for maintenance and support of the delivered function, as well as other information to ensure the relevance of the reference. The description should not include more than two (2) pages including illustrations.

The space of description is set out below.

|  |
| --- |
| Description |
|  |